

## Reports

- A report's content and length depends on the child's difficulty, assessment tasks completed and the report's intended audience (eg. if it is for parent records, if it is for child school to access funding).
- Rachel's aim in report writing is to produce an easy to understand snap-shot of your child's communication skills. A report will contain a description of the child's communication skills (as well as any test scores) and observations. Difficulties identified will be quantified (eg. mild, moderate, severe). Recommendations for therapy and referrals to other health professionals are also included in reports.
- Rachel offers two different types of reports: a summary assessment report, and a summary progress report. A summary assessment report is completed after an assessment and contains results and recommendations. A summary progress report is completed after assessments and some therapy - it contains assessment results, information on the therapy that has happened, and comments about the child's progress. A summary progress report is typically requested in the lead up to school or on transfer to another speech pathologist (eg. if the family are moving out of area).
- Reports are emailed to parents to allow them to keep this record easily and share with others if they would like.
- Reports are typically completed within 2 weeks of the assessment.